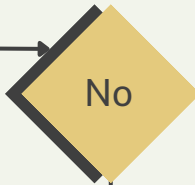
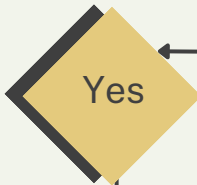


REQUESTING FURNITURE



Sit/Stand Desk?



Obtain health specialist letter with diagnosis and send request with the recommendation letter to VMS-Ergo

Contact VMS-Ergo for evaluation consultation¹ for desk height adjustment, chairs and footrests

VMS Ergo evaluates request & makes recommendations as necessary

Recommendation sent back to Staff for onward transmission to their Section² via Admin Assistant and relevant contact person³ for action

