Structure of the CDC

The CDC shall consist of one member from each FAO region, with at least three members from developing countries. A potential alternate is elected from each FAO region for the members of the CDC. Membership of the CDC is open to IPPC contracting parties. The members shall have no personal interest in providing independent technical assistance in order to prevent any conflict of interest in the framework of the CDC. Members should serve for terms of two years, following the Rules of Procedure of the CDC.

Instruction for nomination

Nominations should be submitted through the respective IPPC Contact Point. All nominations should be accompany by the following information and documents:

- Nominee name, job title and contact information (address, phone/fax number and e-mail address)
- Nominee CV - which needs to address specifically how the candidate fills the general and specific requirements below.
- Completed and signed “Statement of Commitment” and “Declaration of interests for experts within the framework of the IPPC” (attached document)

General requirements for consideration of candidates

- The provision of professional references to support the technical expertise and qualifications of the candidates are advisable.
- Demonstrated proficient knowledge of English to be able to participate actively in the meetings and discussions in intercessional technical work is needed (it is advisable to provide self rating, indication of English language proficiency in the CV, etc)

Specific requirements for consideration of candidates

Candidates must present documented evidence of experience in phytosanitary capacity development, particularly on:

- demonstrated experience in managing phytosanitary systems
- demonstrated experience in delivering phytosanitary capacity development activities
- in depth knowledge of the IPPC and International Standards for Phytosanitary Measures
- experience in the application of phytosanitary regulations/legislation
- knowledge, qualifications and/or experience in developing training materials
- adequate knowledge of English to be able to participate actively in the meetings and discussions

This information should be very clear in the CV
**Selection Procedure**

Submissions will be reviewed by the Bureau. Members and potential alternates for the CDC will be selected based on the experience and technical expertises demonstrated in the CV. The selection will seek balance of skills and experience for the composition of the CDC. The selection will take place at the CPM Bureau meeting in October 2014 and the members will participate in the next fifth meeting of the CDC (scheduled for December 2014 in Rome, Italy).

Financial support for participation of the meeting is subject to the IPPC criteria for receiving travel assistance.

IPPC contact points are encouraged to submit your nominated candidates to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **30th September 2014**.

For questions, please contact us at: Email: jppc@fao.org.

List of attachment

- Statement of Commitment” and “Declaration of interests for experts within the framework of the IPPC